

Minister of Music and Worship

Position Description

(Part-time position, Hourly)

(Up to 29 hr per week, Up to \$ 40,000, dependant upon skill level, experience, availability)

Friendship Baptist Church
1391 Sykesville Road
Sykesville, Maryland 21784

www.fbcmd.org

Contact Person: Rev. Mark Massey , 410-236-1809, (pastormark@wecare.org)



FUNCTION:

The **Minister of Music and Worship** is responsible for leading, developing, planning, rehearsing, and growing the worship, music, sound/technology ministries of the church. Qualities of holiness, commitment to Christ, organizational skills and self-motivation are required.

SKILLS REQUIRED: Proficient at playing the guitar & leading congregational singing at the same time. Proficient at playing the guitar & leading rehearsals at the same time. Able to display leadership and organizational abilities in working with a band and worship singers/choir.

RESPONSIBILITIES: (some responsibilities are negotiable depending upon the availability of the individual)

- Direct the planning, organizing, conducting, training and evaluation of a comprehensive contemporary/current music ministry including choir and vocal and instrumental components.
- Lead the congregational worship and weekly rehearsal sessions.
- Coordinate the schedule for worship service accompanists and special music, and secure replacements in their absence.
- Recruit, train, coordinate, lead members of the music/worship and audiovisual ministries (sound/video, online worship technicians) of the congregation.
(Work with, train and direct the sound, lighting, multimedia, online worship technicians.)
- Coordinate with the pastor(s) in planning all worship services. This will regularly include the use of multimedia, and other means of enhancing worship.
- Coordinate the church worship program with the church calendar and with the emphasis of the church.
- Consult with the pastor(s) regarding necessary music preparations for church related activities. (weddings, funerals, conferences, ministries... etc.) It is recognized that the Minister of Music and Worship may have other employment considerations that prevent his/her participation at some church related activities such as weddings, funerals...etc.
- Assist in ministry visitation when available.
- Promote workshops, clinics, and programs that may enhance the music/worship ministry.
- Manage CCLI music licenses and CVLI video licenses as related to the music/worship ministry.
- Utilize appropriate, new music when applicable and appropriate.
- Administer expenditures of the Music and Worship ministry budget.
- Support the ministry of and follow the leadership of the Senior Pastor and the pastoral staff.

Qualifications:

Believer: The Music and Worship Minister must be a **growing follower of Jesus Christ** who utilizes the Bible as his/her sole source of faith and practice. The Music and Worship Minister must support the vision and purposes of Friendship Baptist Church.

Character: The Music and Worship Minister must be able to lead and must be theologically grounded and musically able.

Education: Must be able to read music with proficiency and skill.

Talents: Good singing voice, proficient in the guitar... (keyboard, piano is a + but optional).

Experience: Previous experience is always preferred.

Temperament: Loves people and working with volunteers.

Computer Skills: Knowledge of or the ability to learn Microsoft PowerPoint or equivalent.

Reports To: The Senior Pastor or those designated by the Senior Pastor.

Salary & Benefits: Part-Time position

(Up to 29 hours per week (Up to \$ 35,000 per year). Additional Benefits: Travel, Hospitality, Conference expense)

Possible Arrangement of Duties in a Typical Week: (Illustration purposes only)

- **Weekend worship leading:** 5 hours for 2 services **Total: 7 hours** (7:00 am - 1:00 pm)
- **Weekly Planning and rehearsal leading:** 4 hours. **Total: 4 hours**
- **Basic administrative duties:** PowerPoint presentations (1 hour), service outlines (1 hour), chord charts (1 hour), making copies (1 hour), scheduling worship team members (1 hour), equipment set up (1 hour), emails /phone calls (2 hours). **Total: 8 hours**
- **Ministry development:** Recruit, train, and audition musicians. Recruit and train choir/praise team members and audio visual team members. Spend time listening to new music and trends. Read up on worship theology ...etc (4 hours). **Total: 4 hours**
- **Team-building/visitation activities:** Cultivate relationships with ministry members and the congregation (2 hours) **Total: 2 hours**

Additional Information

- Friendship is a 37 year old Southern Baptist Convention congregation.
- The average morning worship attendance is 340+ (we have two morning worship services) (Pre-COVID 440+)
- The average Sunday School/Bible Study attendance is 180.
- The Senior Pastor, Mark Massey, age 65, has been at Friendship for 37 years and is a graduate of Southwestern Baptist Theological Seminary, Fort Worth, Texas. The congregation has three other full-time pastors.
- Sykesville, located 20 miles west of Baltimore, is a fast growing community with 140,000 unchurched people within an 8-mile radius of the church facility.
- The median age of Friendship Church is 48.
- Our style of worship would probably best be described as contemporary. We have a praise band and praise team for all services as well as a gospel choir. We also welcome singing older traditional songs/hymns in new ways. We use PowerPoint presentations for the worship songs we sing and the pastor's message. We also use ProPresenter.

Interested individuals may submit resumes and references to: Personnel Team

**Resumes will be accepted
beginning Dec 10, 2022**

Attention: Rev. Mark Massey 410 236 1809
Friendship Baptist Church
1391 Sykesville Road
Sykesville, Md. 21784

Interested individuals may submit resumes and references by email also: pastormark@wecare.org