

## **BLOCK PARTY TRAILER RESERVATION FORM**

Mail this completed reservation form to The Mid-Maryland Baptist Association, 407 N. Springdale Road, Westminster, MD 21158, including a \$200 check (\$150 refundable deposit and \$50 rental fee for each event.) In order to process your request faster, you may also scan this completed form and email it to [dom@midmarylandba.org](mailto:dom@midmarylandba.org).

Today's Date \_\_\_\_\_ Church Making Request \_\_\_\_\_

Pick-up Date \_\_\_\_\_ Return Date \_\_\_\_\_ Event Date(s) \_\_\_\_\_

*The Trailer is parked at Burntwood's Baptist Church, 14135 Burntwoods Road,  
Glenwood MD 21738, unless otherwise notified.*

Person Making Request \_\_\_\_\_ Phone \_\_\_\_\_

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**Will you be using the Moon Bounce? Circle One: YES NO** If "NO" skip this section.

*(If "YES" this section must be completed and 35 days' notice is required  
before your event to satisfy State of MD DLLR Moon Bounce inspection regulations.)*

**When will the Moon Bounce be set up for a State of MD DLLR Moon Bounce Safety Inspection?**

Date \_\_\_\_\_ Time \_\_\_\_\_

Address of Moon Bounce location \_\_\_\_\_

On-Sight Contact Person \_\_\_\_\_ Cell Phone \_\_\_\_\_

*(The contact person will meet with DLLR inspector, usually on the 1<sup>st</sup> day of the event, at date and time listed above.)*

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***TRAILER MUST BE KEPT IN A SAFE and SECURE AREA TO PREVENT THEFT.***

- Please read and follow all directions for use of each piece of equipment provided. (See our website <https://midmarylandba.org/resources/Block-Party-Rental>.) A notebook with all instructions is located in the trailer as well.

- If you discover any damage to any of the equipment upon set up you must notify the association, otherwise your church/organization may be held liable for the damage. Please leave a message if the office is closed.

- Cancellations: If your church must cancel the reservation of the trailer please notify MMBA at once as we need to keep it available for the other churches.

By signing and submitting this reservation, we acknowledge that we have read, understand, and agree to the above stated policies and procedures related to the use of the MMBA Block Party Trailer.

Pastor other Church Leader \_\_\_\_\_  
(Signature)

For Office Use Only:

- Documents rec'd
- DLLR application sent
- Check Rec'd
- Inspection
- Deposit Return